



TRANSFORMERS AND ELECTRICALS KERALA LTD
(A JOINT VENTURE OF GOVT. OF KERALA & NTPC LTD)
ANGAMALY SOUTH P.O., ERANAKULAM DISTRICT - 683 573

NOTICE INVITING TENDER (NIT)

BID DOCUMENT No. : TELK/CPTL/19/827

We are pleased to invite competitive tenders in sealed two cover system for **Supply of “Hot, Cold and Normal Water Dispenser with Purifier with Standard Accessories”** strictly as per the tender documents enclosed.

Bid Synopsis

- | | | |
|--|---|--|
| 1. Name and Address of Owner | : | Transformers and Electricals Kerala Ltd
Angamaly South. P. O, Ernakulum Dist, PIN- 683 573. |
| 2. Name of Product/Material | : | Supply of “Hot, Cold and Normal Water Dispenser with Purifier with Standard Accessories” |
| 3. Total Quantity | : | 5 Nos. |
| 4. Location. | : | Angamaly, Ernakulam Dist, Kerala |
| 5. Nearest Airport. | : | Cochin International Airport |
| 6. Accessibility | : | Site is accessible by road, Rail & Air. |
| 6. Delivery Schedule | : | As per the date in the Purchase Order |
| 7. Tender Fee | : | NA |
| 8. EMD | : | NA. |
| 9. Tender document issuing & receiving authority | : | Deputy General Manager (C&M)
TELK, Angamaly South P.O.
PIN- 683573, Ernakulam Dist.
Kerala, India |
| 11. Last date & time for submission of Bids | : | 21 -10-2019, Time up to 2.00 PM |
| 12. Date and Time of Technical Bid opening | : | 21 -10-2019, Time at 2.30 AM. |
| 13. Bid Validity | : | 60 days |



Cover I

1. NIT- 2 Pages
2. Enquiry letter and Annexure - 2 Pages
3. Technical Specifications
4. Pre-Qualifying Requirements
5. General Terms and Conditions of Supply – 3 pages

Cover II

6. Rate Schedule

NOTES :

- (1) Procurement will be done in two phases. 2 Nos. first and balance 3 Nos. after installation of 2 Nos.
- (2) Technical particulars and catalogue of the product shall be furnished along with Technical bid (Cover-1) for technical evaluation
- (3) Comprehensive Annual Maintenance Contract (CAMC) Charges for the equipment and its accessories for a period of five years after completion of the offered Warrantee period shall be quoted (per year per machine) against Sl. No. 6.00 of rate schedule. However, TELK reserves the right to decide on awarding the CAMC contract to the successful bidder at its own discretion. (Please refer clause No. 10 of Technical specification)
- (4) The sum total of the rates quoted against 1.0, 2.0, 3.0, 4.0 & 6.0 in the rate schedule and net cash out flow of TELK will be the criteria for financial evaluation of the bid in order to decide the lowest bidder.
- (5) Price bid of those bidders who are found qualified as per the details furnished in Cover-I only will be opened.
- (6) All tender documents shall be signed and stamped by the authorized signatory of the bidders and shall be submitted/uploaded along with the technical bid (Cover-1) as a token of its acceptance.
- (7) Please refer the Enquiry Annexure and General Terms & Conditions of Supply.
- (8) Performance Bank Guarantee/Security Deposit for 10% of the total basic order value is applicable for the purchase and PBG shall be valid until the completion of the warrantee period

Yours Faithfully,
For Transformers and Electricals Ltd Kerala

KALA L.

DEPUTY GENERAL MANAGER (C&M)



Angamaly,

25-09-2019

REVIEWED

TRANSFORMERS AND ELECTRICALS KERALA LIMITED

(A Joint Venture of Government of Kerala & NTPC Limited)

Angamally South P.O, Ernakulam District, Kerala, INDIA, Pincode 683 573, www.telk.com
 Phone :0484-2510251, 2510 Ext 330,331,332,334 Fax: 91-0484 2458995,2452873: mrm@telk.com
 CIN:U31102KL1963SGC002043 ENQUIRY LETTER (OFFICE COPY)

Ref. : PUR/CPTL/19/827

Page : 1
Date : 27/09/2019

As Per List Attached

PR No. : HR/827/Z

Dear Sirs,

We require the following materials. Please send your quotation for the supply of the same so as to reach us on or before 21/10/2019.



Sl No	Itemcode	Description & Specification	UOM	Quantity Required	Delivery Before	Delivery Quantity
1	828604001	HOTCOLDNORMAL WATER DISPENSER HOT, COLD AND NORMAL WATER DISPENSER WITH PURIFIER & STANDARD ACCESSORIES TECHNICAL SPECIFICATION (REFERENCE NUMBER TELK/HR/WD/19) ATTACHED AS ANNEXURE - I	NO	5.000	15/10/2019	5.000 *

Note. * Shows tentative delivery date/quantity which are likely to vary.

1. Prices : Price should be quoted for delivery of materials at our Stores, Angamally / F.O.R. Angamally.
2. Taxes : If any tax has to be paid extra, this and the rate of tax should be specified clearly in your quotation.
3. Delivery : Delivery is required as above.
4. Validity : The quotation should be valid for minimum period of 60 days from the date of opening of tender.
5. LD : LD @ 1% per week or part thereof subject to a maximum of 10% of order value will be applicable for deliveries beyond the mutually agreed dates

+-----+
 :Note : Quotation should be sent in Sealed Cover :
 : :
 :Superscribed Tender No. : CPTL/19/827 :
 :Due on : 21/10/2019 :
 :Quotation not enclosed in sealed cover and that :
 :received after the due date will be rejected. :
 +-----+

Yours faithfully



 SENIOR MANAGER (MATERIALS)

Note: Copy(ies) of drawing(s)/material standard/sketch is/are enclosed/available with you.

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Phone :0484-2510251, 2510 Ext 330,331,332,334 Fax: 91-0484 2458995,2452873: mrm@telk.com
CIN:U31102KL1963SGC002043 ANNEXURE TO ENQUIRY LETTER

Ref. : PUR/CPTL/19/827

Page : 1

1. SPECIFICATIONS : PLEASE SEE THE DETAILED SPECIFICATIONS AND TERMS & CONDITIONS IN THE NIT, ENQUIRY LETTER, ENQUIRY ANNEXURE, TECHNICAL SPECIFICATION : TELK/HR/WD/19, GTC ETC.
2. PROCUREMENT WILL BE DONE IN 2 PHASES. IN THE FIRST PHASE, 2 NOS. WILL BE PURCHASED AND BALANCE 3 NOS. WILL BE PURCHASED BASED ON SUCCESSFUL INSTALLATION AND ASSESSMENT OF PERFORMANCE OF 2 NOS. INSTALLED IN THE FIRST PHASE.
3. RATE QUOTED SHALL BE FOR DOOR DELIVERY AT TELK STORES. GST, PACKING & FORWARDING (IF ANY) AND FREIGHT CHARGES (IF ANY), MAXIMUM TIME SCHEDULE REQUIRED FROM THE DATE OF RECEIPT OF PURCHASE ORDER FOR DELIVERING THE MATERIAL AT TELK STORES SHALL BE MENTIONED IN THE RATE SCHEDULE.
4. WARRANTEE PERIOD OF THE PRODUCTS SHALL BE SPECIFIED IN THE QUOTATION.
5. PERFORMANCE GUARANTEE : THE SUCCESSFUL BIDDER WITHIN 21 DAYS OF THE AWARD OF PURCHASE ORDER, SHALL BE REQUIRED TO SUBMIT A PERFORMANCE BANK GUARANTEE (BG) ISSUED BY STATE BANK OF INDIA OR ANY OTHER NATIONALIZED BANK EQUIVALENT TO 10% OF THE BASIC ORDER VALUE OF THE MATERIAL/PRODUCT IN THE FORM PRESCRIBED BY THE PURCHASER FOR THE FAITHFUL PERFORMANCE OF THE MATERIAL/PRODUCT IN ACCORDANCE WITH THE SPECIFICATIONS. THE "BG" SHALL BE VALID TILL 90 DAYS AFTER COMPLETION OF THE WARRANTEE PERIOD. IF THE SUPPLIER FAILS TO FURNISH THE BG WITHIN THE STIPULATED TIME, THE PURCHASER RESERVES THE RIGHT TO WITHHOLD PART OF THE PAYMENT EQUIVALENT TO 10% OF THE BASIC ORDER VALUE OF THE MATERIAL/PRODUCT. THE BG WITHHELD WILL BE RELEASED ONLY AFTER COMPLETION OF THE WARRANTEE PERIOD.
6. VENDORS SHALL SUBMIT ALL THE TENDER DOCUMENTS DULY SIGNED AND STAMPED AS A TOKEN OF ITS ACCEPTANCE.
7. LIQUIDATED DAMAGES: LIQUIDATED DAMAGES WILL BE LEVIED FOR ANY DELAYED LOT DELIVERY BEYOND THE MUTUALLY AGREED DATES @ 1 % OF THE VALUE OF THE GOODS DELAYED, PER WEEK OF DELAY SUBJECT TO A MAXIMUM OF 10% OR PART THEREOF.

SEN IOR MANAGER (MATERIALS)



Annexure I

Technical Specification (Reference no. TELK/HR/WD/19)

Name: Hot, Cold and Normal water dispenser with purifier & Standard Accessories

Quantity : 5 nos.

Procurement Methodology:

Procurement in 2 phases. In the first phase, 2 nos. machines have to be supplied/installed. Balance 3 nos. machines will be procured based on the successful implementation of the 2 machines in the first phase. Bidder has to submit quotation for 5 machines (2+3) including one year warranty and CAMC for 5 years after 1 year warranty. The quoted amount will have validity for 1 year from the date of work order.

Specifications:

1. Water dispenser with purifier – Standing Model- which can dispense hot, cold and normal water through 3 separate taps.
2. Storage capacity of 40 liters for normal water, 40 liters for cold water and minimum 5 liters for hot water.
3. In built power filter controller in the circuit for harmonic suppression in the power distribution system.
4. Should ensure minimum requirement/standard of tanks made of food grade stainless steel.
5. Body of the machine shall be minimum SS 202 – stainless steel with 0.8 mm sheet, legs with minimum of SS 202 – stainless steel with 2.0 mm sheet.
6. Sediment filters shall be provided with main units.
7. Machine shall be connected to main drinking water supply presently provided in the factory/office.
8. UV+Ozone purification method.
9. Free Installation.
10. One year warranty and CAMC for 5 years after 1 year warranty. TELK reserves the right to decide on awarding the CAMC to the successful bidder at its own discretion.
11. Service on call within 24 hours including fortnightly routine service/maintenance and replacement of filters/spare parts etc. for free of cost.

Evaluation Criteria

The interested bidders have to submit the financial bid including the price of one Hot, Cold and Normal water dispenser with purifier & Standard Accessories and CAMC charges per year for 1 quantity. TELK will only take/consider the sum total of price and the CAMC charges per product per year.

JA
12/19/19



PRE-QUALIFYING REQUIREMENTS		
TELK/CPTL /19/827		
Sl. No.	Particulars	Remarks by Bidder
Offered model shall have following specifications/features		
1	Water Dispensor with purifier shall be capable of dispensing hot,cold & normal water through 3 separate taps	Yes /No (supporting documents shall be furnished)
2	Storage Capacity of Normal water - 40 Liters Storage Capacity of Cold water - 40 Liters Storage Capacity of Hot water - 5 Liters	
3	The purifier must have built in power filter controller in the circuit for suppression of Harmonics in the power distribution system	Yes /No (supporting documents shall be furnished)
4	Tanks shall be made of food grade stainless steel	Yes /No (supporting documents shall be furnished)
5	Body of the machine shall be minimum SS 202 grade Stainless steel with 0.8mm thickness sheet, legs with minimum SS 202-grade Stainless steel with 2.0 mm thickness sheet	Yes /No (supporting documents shall be furnished)
6	Sediment filters shall be provided with main units	Yes /No (supporting documents shall be furnished)
7	UV + Ozone purification method	Yes /No (supporting documents shall be furnished)
8	Warranty Period : 1 Year & Comprehensive AMC For 5 Years after completing 1 Year Warranty Period	Yes /No (supporting documents shall be furnished)
9	Free Installation & service on call within 24 hours including fortnightly routine service/maintenance and replacement of filters/spare parts etc for free of cost.	Yes /No (supporting documents shall be furnished)
Notes :		
(1) Price bid (BOQ) of those vendors who are found qualified as per the Pre-Qualifying Requirements stated above will only be opened		
(2) Supporting documents to prove conformity of qualifying requirements shall be submitted during submission of the technical bid		



Authorized signatory with seal

RATE SCHEDULE FOR ENQUIRY No. CPTL/19/827

Sl. No.	Description	Unit	Basic Unit Rate (Per No.)	Total Amount (Rs)
1.0	Rate for water dispenser with purifier and standard accessories as per the specification in the Enquiry & Technical Specifications. (Reference No.TELK/HR/WD/19), Annexure -1	Nos.		
2.0	P&F Charges (if Any)			
3.0	Transportain charges (if any)			
4.0	Other charges (if any)			
5.0	Warrantee period offered from the date of suply & successful commissioning			
6.0	Comprehensive Annual Maintanence Charges for 5 years after completion of offered warrantee period	PER YEAR PER MACHINE		
7.0	Applicable GST	%		
8.0	Maximum delivery period from the date of receipt of order for door delivery at TELK Stores			



Authorized Signatory



TRANSFORMERS AND ELECTRICALS KERALA LIMITED

(A Joint Venture of GOVERNMENT OF KERALA & NTPC Limited)

GENERAL TERMS AND CONDITIONS

1. **Conclusion of Contract :** The Order is the acceptance of the Offer made by the supplier and hence, right to withdraw the offer does not subsist from the date of the order
2. **Mode of submission:** The offers shall be submitted in sealed cover only in the case of offline/manual tenders. The bidder shall submit the offers well in advance before the prescribed date and time.
3. The offers shall be submitted in single cover system or two cover system as specified. For two cover system, Technical Bid and Price Bid are separate. First cover shall contain Technical Bid which shall contain Technical particulars, Un-priced commercial bid, Test Reports, Catalogue, and Quality Assurance Plan as applicable. Second cover shall contain Price Bid ie, BOQ (In the format if given by TELK). You shall submit all the documents of the tender duly signed & stamped as a sign of acceptance. Deviations / comment or any additional information if any, shall be furnished along with the technical bid.
4. **Fixed Price:** Bidder shall quote only Fixed Rate / Price and not subject to any escalation whatsoever during the period of Bid Validity and execution of Purchase Order. Any Bid with adjustable or price variation clause shall be treated as 'Non-Responsive' and liable for rejection except for Copper & Oil. Unit Rate shall only be considered as correct and valid, which shall be taken for further consideration.
5. **Tender Fee & EMD:** Tender fee & EMD shall be paid by means of Demand Draft drawn in favour of TELK, Angamaly if specified in the tender. EMD of successful bidder will be refunded within 30 days of completion of contract.
6. **Taxes and Duties :** All Taxes / Duties, if any, payable extra over and above the quoted rate, shall be specifically indicated in the Priced Bid, failing which the quoted rates shall be considered as "all inclusive". Offer shall carry clear details of HSN code and applicable Rate of CGST/IGST/SGST. Invoice shall be submitted in triplicate and shall be in conformance with the format specified as per GST ACT 2016.
7. **Validity of Offer:** Offer shall be kept valid for acceptance for a period of 60 days (sixty days) from the date of opening of the Technical & Un-Priced Bid date
8. **Liquidated Damages:** Liquidated Damages will be levied for any delayed lot delivery @ 1 % of the value of the goods delayed, per week of delay subject to a maximum of 10% or part thereof.
9. **Terms of Payment:** Payment terms shall be through NEFT within 45 days of receipt material at our Stores, Angamaly unless otherwise specified.
10. Evaluation of the Offers shall be on the basis of "To-Door Cost at TELK, Angamaly" (NET Cash outflow to TELK).
11. For technical qualification we will be evaluating supplier's capability to supply quality material for the entire ordered quantity, past performance references and commercial terms offered.

ANGAMALLY SOUTH. P.O., PIN. 683 573, ERNAKULAM DISTRICT, KERALA, INDIA.

Phone: 0484-2510337, 2510334, 2510335. Fax: 0484-2452873.

E-mail: contracts@telk.com, mtl@telk.com, cnm@telk.com

12. In case the lowest bidder (L1) is not a registered / approved supplier of TELK, Angamally, they will be allowed to supply the items only after evaluation by TELK authorities and enlisting as approved/registered supplier. They shall submit duly filled vendor capability report/supplier registration requisition form available in our website www.telk.com.
13. In case L1 is a new supplier to TELK, L2 may also be considered in order to meet urgent requirements.
14. **Quality :** The Goods shall be supplied conforming to the description /specification /sample referred in the order/tender or agreed to upon in writing or otherwise
15. **Packing :**
 - (a) Goods must be packed securely to withstand all hazards in transit up to destination
 - (b) The net weight and name of the material shall be marked clearly and conspicuously on each container
 - (c) Wherever any special packing is called for, the same shall be strictly adhered to as per our specification
 - (d) Items which are not to be exposed for moisture and rain water entry shall be adequately protected against rain water entry during transportation
16. **Delivery :**

"TIME OF DELIVERY IS THE ESSENCE OF THIS CONTRACT"
17. **Documents :**
 - (a) Challans should be submitted in duplicate
 - (b) Invoices should be submitted in triplicate
 - (c) RR/PWB/Lorry Consignment Note should be in the name of Transformers and Electricals Kerala Limited, Angamaly and should not be marked "SELF" even if the terms of payment are through Bank
18. **Consignee :** Manager (Stores), Transformers and Electricals Kerala Limited, Angamaly
19. **Inspection :** The Goods supplied will be subject to final inspection at our Factory. We reserve the right to reject and return, at the risk and cost of supplier, such Goods, which do not conform to our specification and the required quality. Such rejected Goods should be replaced within 60 days from the date of rejection. Materials will be inspected at suppliers' works by our representative, prior to dispatch, if required.
20. **Disposal of rejected goods**
 - (a) If rejected goods are not replaced/removed from our Stores within three months from the date of receipt at our Stores, we reserve the right to dispose the same as scrap without further notice
 - (b) Defects noticed on Material accepted but observed during manufacture/production, such defects will be intimated to the supplier who shall visit TELK for investigation and arranging replacement

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21. **Jurisdiction :** Any dispute arising out of this contract shall be subject to the jurisdiction over the area in which our Factory situates
22. **Test Certificate :** Test Certificate shall be furnished along with the Invoice copy
23. **Publicity:** Any publicity by the Vendor in which the name of the Purchaser and/or indenter is to be used should be done only with the explicit written permission of the Purchaser.
24. **RIGHT TO ACCEPT OR REJECT THE TENDERS:**
 - a) The right to accept the tender in full or in part/parts will rest with TELK.
 - b) Tenders not accompanied with prescribed information or are incomplete in any respect, and/or not meeting prescribed conditions, shall be considered as non-responsive and are liable to be rejected.
 - c) TELK reserves the right to accept or reject any bid or a part of the bid or to annul the bidding process and reject all bids, at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the grounds for the Buyer's action.
 - d) If the bidder gives wrong information in his tender, TELK reserves the right to reject such tender at any stage or to cancel the contract.
 - e) TELK reserves the right to reject the bid of parties who have failed to meet contractual delivery /provide adequate after sales support for the products supplied against earlier orders.

Important Notice

- i. In the event of quoting "Packing and Forwarding charges" extra in the offer, the "Packing Charges" and "Forwarding Charges" shall be separately mentioned in your offer.
- ii. Tenderer is requested to furnish all the details called for in the -tender. In case any required data/information is/are not furnished in the offer, Purchaser reserves the right to assume the same for the purpose of evaluation/comparison and decide the Tender accordingly

NOTE : In case special conditions are mentioned in the tender, the same shall prevail over the general terms & conditions



A handwritten signature in blue ink, appearing to be "S. Manik".

SENIOR MANAGER (Contracts & Materials).