

PRE-QUALIFYING REQUIREMENTS to Bid.Doc.No TELK/C&M/EDP/MSH/208/2019

Sl.No.	Requirements	Status by the Bidder
1	Bidder should either be an OEM of the offered Business Email Solution or its Authorized distributor / Service provider. The Bidder shall furnish a letter from the OEM authorizing them to implement the Business Email Solution against this specific tender.	Yes/No (supporting docuemnts shall be furnished)
2	The Bidder should have successfully completed at least 3 (Three) projects – proposed Business Email Solution (Implementation & Annual Maintenance) with minimum 100 email users per project in last three (3) years as on December 2018 with at least 1 (one) of the project should be with Govt. /State departments /PSU/Public companies (registered in under the Companies Act) in Kerala. Copies of the following documents are required for 3 (three) projects : i. Purchase Order/ Work Order /Agreement signed with the client. ii. Satisfactory Performance certificate mentioning successful operation & maintenance.	Yes/No (supporting docuemnts shall be furnished)
3	Bidder should have GSTIN. The Bidder shall provide necessary supporting documents	Yes/No (supporting documents shall be furnished)
4	Bidder should have Service Centers at Kerala to ensure immediate resolution of any breakdown. Bidder may submit the address and details of the service centers at Kerala.	Yes/No (supporting documents shall be furnished)

NOTES :

- Supporting Documents of the details furnished above shall be attached.
- Rate Schedule of those Bidders who are found qualified as per the qualifying criteria will only be opened



AUTHORIZED SIGNATORY