



**TRANSFORMERS AND ELECTRICALS KERALA LTD**  
**(A JOINT VENTURE OF GOVT. OF KERALA & NTPC LTD)**  
**ANGAMALY SOUTH PO, ERANAKULAM DIST- 683 573**

**INVITATION FOR BIDS**

**BID DOCUMENT No. : TELK/C&M/EDP/MSH/208/2019**

We are pleased to invite competitive tenders in two cover system for "Implementation and Annual maintenance of Business Email solution for TELK" strictly as per enclosed tender documents mentioned below.

**Bid Synopsis**

- |   |  |
|---|--|
| 1. Name and Address of Owner                          | : Transformers and Electricals Kerala Ltd<br>Angamaly South, Ernakulum Dist, PIN - 683 573.                |
| 2. Name of Project.                                   | : Implementation and Annual maintenance of Business Email<br>Solution for TELK.                            |
| 3. Location.  | : TELK, Angamaly   |
| 4. Nearest Airport.                                   | : Cochin International Airport, Nedumbassery   |
| 5. Accessibility.                                     | : Site is accessible by road, Rail & Air.  |
| 6. Work schedule                                      | : 60 Days  |
| 7. Tender document issuing and<br>receiving authority | : Deputy General Manger(C&M)<br>TELK, Angamaly South P.O.<br>PIN- 683573,Ernakulam Dist.<br>Kerala, India. |
| 8. Tender Fee   | : Rs. 500.00 (Non-refundable)  |
| 9. Earnest Money Deposit (EMD)                        | : Rs. 3825.00 (Re-fundable)  |

**NOTES :**

- (i) Vendors can avail EMD exemption on producing valid MSME certificate.
- (ii) Tender Fee and EMD may be submitted by Demand Draft drawn in favour of TELK, Angamaly



10. Last date and time for submission of Bids : 01/04/2019, Time up to 2.00 PM

11. Date and Time of Techno-Commercial Bid opening : 01/04/2019, Time at 2.30 PM

12. Bid Validity : 60 days from the opening date.

13. The following are the tender documents:

Cover 1

- a. NIT (NOTICE INVITING TENDER)
- b. ANNEXURE 1 : Scope of work & Special Conditions of Contract to Bid Doc. No. TELK/C&M/EDP/MSH/208/2019 - 6 PAGES.
- c. ANNEXURE 2 : Qualifying Requirements to Bid Doc No. TELK/C&M/EDP/MSH/208/2019 - 1 PAGE

Cover 2

- d. ANNEXURE 3: Rate schedule to Bid Doc No. TELK/C&M/EDP/MSH/208/2019

**NOTES:**

1. Un-priced commercial terms and conditions shall be furnished along with Technical Bid (Cover-1)
2. Price bid of those bidders who are found qualified as per the details furnished in Cover-1 only will be opened
3. All tender documents viz, NIT, Scope of Work & Special Conditions of Contract shall be submitted with signature and stamp of the vendor as a token of acceptance along with the Technical Bid (Cover-1).

Thanking you,

Yours Faithfully,  
For Transformers and Electricals Ltd Kerala



*Kala L.*

KALA L.  
DEPUTY GENERAL MANAGER (C&M)

Angamaly,  
13/03/2019