

TRANSFORMERS AND ELECTRICALS KERALA LIMITED

(A Joint Venture of Government of Kerala and NTPC Limited)

Registered Office:
Angamally South P.O.
Pin-683 573
Ernakulam District
Kerala, India



CIN: U31102KL1963SGC002043
Phone : 0484 2510305
Fax : 0484 2452873
E Mail : cs@telk.com
Website: www.telk.com

NOTICE

Members may recall that the 55th Annual General Meeting of the Company held at the registered office of the Company at Angamally at 3.00 PM on Thursday, 27th September 2018 was adjourned for consideration of Annual Accounts, Board's Report, Auditor's Report and Comments of the Comptroller and Auditor General of India on the Accounts for the year ended 31st March 2018 and Company's replies. As per the Articles of Association of the Company fresh notice has to be issued in case the meeting is adjourned for more than a period of 30 days.

NOTICE IS HEREBY given that the 55th Adjourned Annual General Meeting of the Company will be held at the **Registered Office of the Company at Angamally at 3.00 p.m. on Wednesday, the 11th March 2020** to consider the Annual Accounts, Board's Report, Auditor's Report and Comments of the Comptroller and Auditor General of India on the Accounts for the year ended 31st March 2018 and Company's replies.

55th Annual Report (2017-18) is enclosed.

By Order of the Board
For Transformers and Electricals Kerala Limited
Sd/-
Company Secretary

Angamally
10.02.2020

Notes:

1. Member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of himself / herself and such proxy need not be a member. A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten percent of the total share capital of the Company. The instrument appointing proxies, in order to be effective, must be received by the Company at the Registered Office, not less than 48 hours before the scheduled time of the meeting. A blank proxy form is annexed to the Notice and can also be downloaded from the website of the Company.
2. Members are hereby informed that Dividends which remain unclaimed / unencashed over a period of 7 years have been transferred by the Company to Investor Education & Protection Fund constituted by the Central Government under Section 205A and 205C of the Companies Act, 1956 (Section 124 of Companies Act, 2013) .
3. The Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Companies Act, 2013, will be available for inspection by the members at the AGM.
4. Corporate Members intending to send their authorized representatives to attend the Meeting are requested to send a certified copy of Board resolution authorizing their representative to attend and vote on their behalf at the Meeting.
5. Members desirous of getting any information about the accounts and operations of the Company are requested to submit their queries addressed to the Company Secretary at least 7 days in advance of the meeting so that the information called for can be made available at the meeting.
6. Members are requested to notify any change in address to their Depository Participants in respect of shares held in dematerialized form and to the Registrar and Share Transfer Agents of the Company in the following address:
M/s. INTEGRATED REGISTRY MANAGEMENT SERVICES PRIVATE LTD.
KENCES TOWERS, NO. 1, RAMAKRISHNA STREET, T NAGAR, CHENNAI – 600 017,
PH: 044 – 28140801, E- Mail: kalyan@integratedindia.in

ROUTE MAP TO THE VENUE OF THE ANNUAL GENERAL MEETING





PROXY FORM

Form No. MGT-11

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the member (s):
Registered address:
E-mail Id:
Folio No/ Client Id:
DP ID:

I/We, being the member (s) holding shares of the above named company, hereby appoint

1. Name:
Address:
E-mail Id:
Signature:, or failing him
2. Name:
Address:
E-mail Id:
Signature:, or failing him
3. Name:
Address:
E-mail Id:
Signature:

as my / our proxy to attend and vote (on a poll) for me / us and on my / our behalf at the 55th Adjourned Annual General Meeting of the Company, to be held on Wednesday, the 11th March 2020 at 3.00 p.m. at the Registered Office of the Company at Angamally and at any adjournment thereof in respect of such resolutions as are indicated below:

Sl. No.	Resolution	For	Against
Ordinary Business			
1	Adoption of Annual Accounts, Board's Report, Auditor's Report, Comments of the Comptroller and Auditor General of India on the Accounts for the year ended 31 st March 2018 and Company's replies.		

Signed this..... day of..... 2020

Signature of Shareholder: _____

Signature of Proxy holder(s) _____

Affix
Re.1/-
Revenue
Stamp

Notes:

- This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.
- Please put 'X' in the appropriate column against the resolutions indicated in the Box.

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ATTENDANCE SLIP

PLEASE COMPLETE THIS ATTENDANCE SLIP AND HAND IT OVER AT THE ENTRANCE OF THE MEETING HALL

I hereby record my presence at the 55th Adjourned Annual General Meeting of the Company, convened on Wednesday, the 11th day of March 2020 at 3.00 p.m. at the Registered Office of the Company at Angamally.

Reg. Folio No: DP ID No.:

Client ID No:No. of Shares:

Name and Address of Equity Shareholder (IN BLOCK LETTERS):

Name and Address of the Proxy (IN BLOCK LETTERS):

Signature of the Equity Shareholder / Proxy